

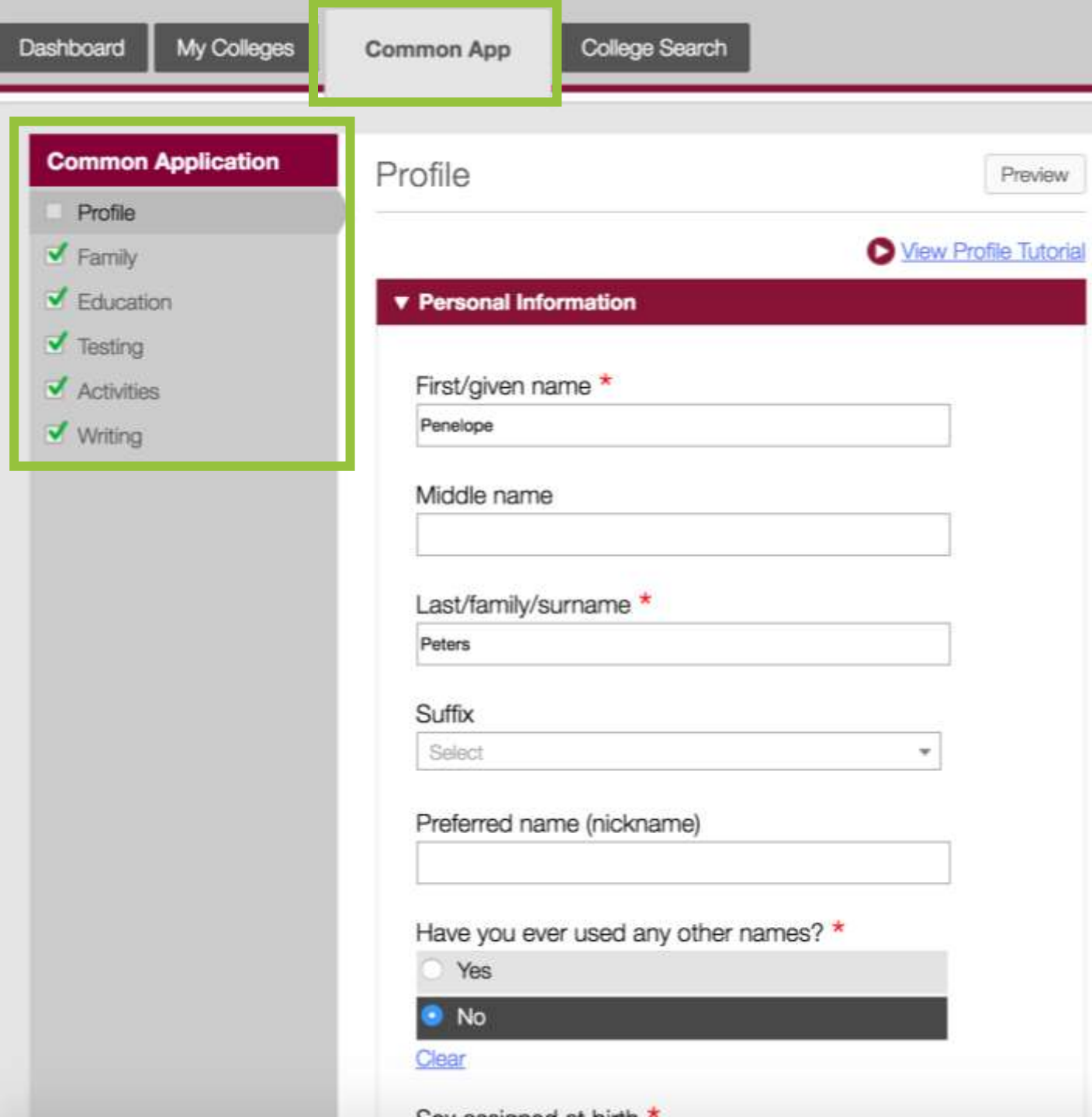


COMMON APP READY

Completing the Common App

COMPLETING THE COMMON APP AGENDA

- Layout & Features
- Profile Section
- Family Section
- Education Section
- Testing Section
- Activities Section
- Writing Section



The Common App tab is where you will complete the main sections of your application.

Profile

[Preview](#)
[View Profile Tutorial](#)

▶ Personal Information

▶ Address

▶ Contact Details

▶ Demographics 

▶ Geography

▼ **Language**

Number of languages you are proficient in *

Select

[Back](#)

Continue

▶ Citizenship

▶ Scholarship Information 

▶ Common App Fee Waiver

Instructions and Help

First language

For the first language question, you should choose the language you spoke when you first began spea ... [+]

[\[more\]](#) 

Proficiency

Proficiency in a language is about how comfortable you are using another language as a form of comm ... [+]

[\[more\]](#) 

Language is not listed

The Common Application lists approximately 171 of the most commonly spoken languages in the world. ... [+]

[\[more\]](#) 

- Click the Preview button to review each section in PDF.
- Video tutorials help you navigate each section.
- The Instructions and Help will display FAQs related to the page you're on and will take you to our Solutions Center, where you can contact us with questions.
- Green check marks indicate you've completed a section.
- Red asterisks indicate a response is required.
- Click Continue to move from one section to the next.

THE PROFILE SECTION

In the Profile section you will provide some more detailed information about yourself.

There are nine sections within the Profile section to complete.

Profile


Preview

 [View Profile Tutorial](#)

▶ Personal Information

▶ Address

▶ Contact Details

▶ Demographics 

▶ Geography

▶ Language

▶ Citizenship

▶ Scholarship Information 

▶ Common App Fee Waiver

TIPS & BEST PRACTICES

- Use your legal name so that colleges can match your application with standardized test scores and other documents.
- You will have the opportunity to share more about your gender identity.
- Make sure the email address you enter is one you check regularly.

SCHOLAR SNAPP

Scholar Snapp connects you with scholarships to help pay for college.

If you are interested in learning more about Scholar Snapp, select “Yes”.

▼ Scholarship Information

The Common Application has partnered with Scholar Snapp, a technology developed by the Michael & Susan Dell Foundation, to connect students with scholarships to help pay for college. If you are interested in participating in this free pilot program, please indicate below.

I would like to receive information from Scholar Snapp about college scholarships and financial aid:

Yes

No

[Clear](#)

[Back](#)

[Continue](#)

Our member colleges want to make sure that application fees do not pose a barrier for any student who wishes to apply for admission. Do you feel that your financial circumstances might qualify you for an application fee waiver? *

Yes
 No

[Clear](#)

You must meet at least one of the following indicators of economic need to qualify for an application fee waiver. Select all that apply: *

- I have received or am eligible to receive an ACT or SAT testing fee waiver
- I am enrolled in or am eligible to participate in the Federal Free or Reduced Price Lunch program (FRPL)
- My annual family income falls within the Income Eligibility Guidelines set by the USDA Food and Nutrition Service
- I am enrolled in a federal, state, or local program that aids students from low-income families (e.g., TRIO programs such as Upward Bound)
- My family receives public assistance
- I live in federally subsidized public housing, a foster home or am homeless
- I am a ward of the state or an orphan
- I can provide a supporting statement from a school official, college access counselor, financial aid officer, or community leader

I certify that I understand and meet the eligibility requirements to request an admission application fee waiver. I also understand if I am a first year student my counselor will be asked to verify my eligibility.

Fee Waiver signature: *

THE COMMON APP FEE WAIVER

- Indicate whether you feel you qualify for an application waiver
- Select the indicator(s) that best apply to you
- Provide your signature



STRIVE FOR COLLEGE

Students who qualify for a fee waiver are invited to connect with a Strive for College mentor.



The Common Application has partnered with Strive for College to connect students with free virtual mentoring to provide additional support in the admission and financial aid application process. First-year applicants interested in connecting with a mentor, please indicate below.

Transfer applicants, [click here](#) for resources specific to the transfer application process.

I would like to receive information from Strive for College

Yes
 No

[Clear](#)

[Back](#)

[Continue](#)

THE FAMILY SECTION

The Family section of the Common App provides you with the opportunity to share information about your family.

There are four sections to complete within the Family section.

Family

Preview

 [View Family Tutorial](#)

- ▶ Household ✓
- ▶ Parent 1 ✓
- ▶ Parent 2 ✓
- ▶ Sibling ✓

THE EDUCATION SECTION

In the Education section you'll share information about your current school and coursework.

There are nine sections to complete within the Education section.

Education

Preview

 [View Education Tutorial](#)

- ▶ Current or Most Recent School ✓
- ▶ Other School ✓
- ▶ Community-Based Organizations ✓
- ▶ Education Interruption ✓
- ▶ College & Universities ✓
- ▶ Grades ✓
- ▶ Current or Most Recent Year Courses ✓
- ▶ Honors ✓
- ▶ Future Plans ✓

THE TESTING SECTION

In the Testing section you have the option to self-report any scores or future test dates for standardized test you have taken.

In the Testing section you can self-report scores from a variety of standardized tests.

International applicants may also report standard leaving examinations.

[View Testing Tutorial](#)

▼ Tests Taken

In addition to sending official score reports as required by colleges, do you wish to self-report scores or future test dates for any of the following standardized tests: ACT, SAT/SAT Subject, AP, IB, TOEFL, PTE Academic, and IELTS? *

Yes

No

[Clear](#)

International applicants: Is promotion within your educational system based upon standard leaving examinations given at the end of lower and/or senior secondary school by a state or national leaving examinations board? (Students studying in the US typically answer no to this question.)

Yes

No

[Clear](#)

[Back](#)

Continue

TIPS & BEST PRACTICES

- The testing section allows you to list tests you plan to take in the future.
- If you are an international applicant and are required to take senior secondary leaving examinations for graduation, you will be able to add actual or predicted scores.
- If you do not want to self-report scores to a school, you can change your answer to say you have no scores you wish to report. By clicking “No”, your tests and scores will disappear. Change it back to “Yes”, and they reappear.
- While the Testing section allows you to self-report your scores, you must also send official score reports from the testing agencies to each college you are applying to.

THE ACTIVITIES SECTION

The Activities section gives you the opportunity to share with colleges any activities you participated in throughout high school.

You can report up to ten activities within the Activities section.

Activities

Preview

 [View Activities Tutorial](#)

▼ Activities

Reporting activities can help a college better understand your life outside of the classroom. Your activities may include arts, athletics, clubs, employment, personal commitments, and other pursuits. Do you have any activities that you wish to report? *

Yes

No

[Clear](#)

[Back](#)

[Continue](#)

TIPS & BEST PRACTICES

- You can change the display order by using the up and down arrows on each activity.
- While you can add up to 10 activities, but you should not feel obligated to list 10 activities.
- You can also list family responsibilities and jobs within this section.
- If you wish to delete an activity, move it to the bottom of your activity list. Once it is the last activity listed, you will see the icon to delete it.

THE WRITING SECTION

The Writing section contains the Common App personal essay, as well as your disciplinary history and any additional information you may want to provide to colleges.

There are three sections to complete within the Writing section.

Writing

Preview

 [View Writing Tutorial](#)

▶ Personal Essay



▶ Disciplinary History



▶ Additional Information



TIPS & BEST PRACTICES


- You may submit the Personal Essay to any college, even if it is not required by that college.
- Carefully review each prompt before selecting one.
- Proofread your essay before submitting your application.
- If you are unsure how to answer the Disciplinary History questions, talk to your parents or counselor.
- Use the Additional Information section to share information about yourself that is not captured elsewhere in your application.

SEARCHING FOR & **ADDING** COLLEGES

With nearly 700 colleges in the Common Application, there's one that's right for you! Use the College Search tab to explore, learn, and add colleges to your list.

THE COLLEGE SEARCH TAB

Dashboard My Colleges Common App College Search

Criteria  Application Requirements

College or City Name Separate multiple search terms with a comma, e.g.: Washington, Boston

Country

US State

Distance from ZIP Miles from

Term Fall 2017 Spring 2017 Other 2017

Deadline on or after

Application Fee No fee for domestic applicants (U.S. Citizens)
 No fee for international applicants (Non-U.S. Citizens)

Writing Requirements Do not require the Common App personal essay
 Do not require additional college-specific essays

Standardized Test Policy Always Required Sometimes Required
 Never Required Flexible Ignored

Letter of Recommendation Required Not Required

[Clear](#)

Criteria

Result List

Result List

[request information](#) [college's website](#)

<input type="checkbox"/>	Member Name	Location	Country	Type
<input type="checkbox"/>	Christopher Newport University i w	Newport News - VA	USA	Coed
<input type="checkbox"/>	Emory & Henry College i w	Emory - VA	USA	Coed
<input type="checkbox"/>	George Mason University i w	Fairfax - VA	USA	Coed
<input type="checkbox"/>	Hampden-Sydney College i w	Hampden-Sydney - VA	USA	Men
<input type="checkbox"/>	Hofstra University i w	Roanoke - VA	USA	Women
<input type="checkbox"/>	Lynchburg College i w	Lynchburg - VA	United States	Coed
<input type="checkbox"/>	Marymount University i w	Arlington - VA	USA	Coed
<input type="checkbox"/>	Old Dominion University i w	Norfolk - VA	USA	Coed
<input type="checkbox"/>	Randolph College i w	Lynchburg - VA	USA	Coed
<input type="checkbox"/>	Randolph-Macon College i w	Ashland - VA	USA	Coed

Add

1 2

10

Items per page

Instructions and Help [↗](#)

Add college to list

To add a college to your list, do so from your results list under the College Search tab. Check the ... [+]

[\[more\]](#) [↗](#)

College Information

You can see specific college information such as phone numbers, deadlines, fees, and recommendation ... [+]

[\[more\]](#) [↗](#)

Searching for a college name

There are several ways to search for colleges, which are listed here. When entering a college name, ... [+]

[\[more\]](#) [↗](#)

RESULTS LIST

ADDING SCHOOLS





















Criteria

Result List

Result List

 request information

 college's website

<input type="checkbox"/>	Member Name	Location	Country	Type
<input checked="" type="checkbox"/>	Christopher Newport University  	Newport News - VA	USA	Coed
<input checked="" type="checkbox"/>	Emory & Henry College  	Emory - VA	USA	Coed
<input checked="" type="checkbox"/>	George Mason University  	Fairfax - VA	USA	Coed
<input type="checkbox"/>	Hampden-Sydney College  	Hampden-Sydney - VA	USA	Men
<input type="checkbox"/>	Hollins University  	Roanoke - VA	USA	Women
<input type="checkbox"/>	Lynchburg College  	Lynchburg - VA	United States	Coed
<input type="checkbox"/>	Marymount University  	Arlington - VA	USA	Coed
<input type="checkbox"/>	Old Dominion University  	Norfolk - VA	USA	Coed
<input type="checkbox"/>	Randolph College  	Lynchburg - VA	USA	Coed
<input type="checkbox"/>	Randolph-Macon College  	Ashland - VA	USA	Coed

Add